MEMORANDUM

TO: Workplace Stewards

FROM: Gerard O'Neill, President

RE: **School Year Calendar 2011 - 2012**

DATE: December 7, 2010

The Durham District School Board has requested input from employee groups concerning the 2011 - 2012 school year calendar. Please give E.T.F.O. members the opportunity to express their preferences. The Ministry of Education's 2011 - 2012 school year calendar is attached for your reference. Workplace Stewards should return this form by fax or courier to the local office **no later than Friday, January 14, 2011**.

Workplace Steward: _____ **School**: _____

THESE ARE SUGGESTIONS, THE BOARD WILL MAKE THE FINAL DECISION!

P.A. Days outside the school year

Regulation 304 under the Education Act specifies that the school year shall include a minimum of 194 school days (including professional activity days) between September 1, 2011 and June 30, 2012. Please note that the 2011 - 2012 school year has exactly 194 days between Tuesday, September 6, 2011 and Friday, June 29, 2012. This means that Durham would need to schedule ONE Professional Activity day prior to the Labour Day weekend in order that Friday, March 9, 2012 could be a Board-designated holiday.

Starting options:

Option 1: **First day of work September 1.** One (1) P.A. Day scheduled for Thursday, September 1 **which allows Friday, March 9, 2012 to be a Board designated holiday**	Number choosing option 1:
Option 2: **First day of work September 6.** P.A. day scheduled for Friday, September 23 **without Friday, March 9, 2012 as a Board-designated holiday**	Number choosing option 2:
Option 3: **First day of work September 6.** P.A. day scheduled for Friday, September 30 **without Friday, March 9, 2012 as a Board-designated holiday**	Number choosing option 3:

see reverse

Christmas / December vacation options:

Option 1: Last day December 16th - return January 2nd	Number choosing option 1:
Option 2: Last day December 23rd - return January 9th	Number choosing option 2:
Option 3: Last day December 21st - return January 5th	Number choosing option 3:

***Professional Activity Days options*:**

There are three (3) P.A. days left to designate.

1. The first report card is to be sent home in early February. One P.A. day for the purpose of assessment and completion of report cards is designated for teachers prior to this first report card. Each teacher can choose from the following options:

Option 1: Friday, January 20, 2012 report writing day	Option 2: Friday, January 27, 2012 report writing day

2. The second and final report card is to be sent home at the end of June, 2012. One P.A. day for the purpose of assessment and completion of report cards is designated for teachers prior to this second report card. Each teacher can choose from the following options:

Option 1: Friday, June 1, 2012 report writing day	Option 2: Friday, June 8, 2012 report writing day

3. Last year this P.A. day was attached to the Family Day weekend (February 18/19).

Option 1: Friday, February 10, 2012	Option 2: Friday, February 17, 2012

4. The P.A. day on November 18th is set based on progress reports.

5. The final P.A. day of the year is typically June 30th.